

From: Vankeerbergen, Bernadette
To: [Smooth, Wendy](#); [Stotlar, Jackie](#)
Cc: [Heysel, Garrett](#); [Aski, Janice](#)
Subject: WGSS 2367.01 and 4189.01S
Date: Monday, October 17, 2016 12:37:00 PM
Attachments: [image001.png](#)

Dear Wendy and Jackie,

On Friday, October 7, the Arts and Humanities 1 Panel of the ASC Curriculum Committee considered a proposal to offer WGSS 2367.01 (an existing course with GE Writing and Communication-Level 2, GE Literature, and GE Diversity-Social Diversity in the U.S.) 100% on-line. The Panel also considered a proposal for new course WGSS 4189.01S.

Please find below the feedback of the Panel:

- WGSS 2367.01: approved with 5 comments:
 - The Department might want to consider choosing another but related decimal number to clearly distinguish in-class offering from on-line delivery. For example, the on-line version would be a new course numbered 2367.11.
 - How can there be “in-class writing” in a 100% on-line course?
 - “Attendance, Grading, and Discussion Policies” section: “The grade you earn will be based on participation - you can’t participate if you’re not here.” This is an odd statement in an on-line environment.
 - Update disability statement to “Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307, slds@osu.edu; slds.osu.edu.”
 - Page 1 of in-class syllabus should also refer to 3rd GE, namely GE Diversity—Social Diversity in the U.S. The “GEC” is no longer used; replace with “GE.”
- WGSS 4189.01S: approved with 1 contingency and 2 comments:
 - Contingency: For the first iteration, the instructor will have graduate student support. How will the course be sustained after the graduate student goes away? Explain.
 - Comments:
 - This course seems to involve a lot of work. No percentage of the grade is set aside for the time spent doing service-learning work. Will organization give any feedback on students?
 - Update disability statement to “Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307, slds@osu.edu; slds.osu.edu.”

WGSS 2367.01 will now continue through the approval process. As for WGSS 4189.01S, I will return the course via curriculum.osu.edu in a minute to enable the department to address the points above. Once we receive WGSS 4189.01S back from you with the points above satisfactorily addressed (Professor Janice Aski, faculty Chair of the Arts and Humanities 1 Panel, will review the course upon resubmission to our office), we will submit the course for Service-Learning approval to the Office of Service-Learning. That office (which is completely separate from ASC) reviews all courses at the university that wish to have Service-Learning (non-GE) status.

Should you have any questions about this feedback, do not hesitate to contact Janice Aski, or me.

My best,
Bernadette



Bernadette Vankeerbergen, Ph.D.
Program Director, Curriculum and Assessment
College of Arts and Sciences
154D Denney Hall, 164 Annie & John Glenn Ave.
Columbus, OH 43210
Phone: 614-688-5679 / Fax: 614-292-6303
<http://ascas.osu.edu>